



FAIRWAY LODGE  
FUNCTION & CONFERENCE CENTRE

## Wedding Check List

**Names:** \_\_\_\_\_

Address: \_\_\_\_\_

Phone: Bus: \_\_\_\_\_ Home: \_\_\_\_\_ Mob: \_\_\_\_\_

Function Date: \_\_\_\_\_ Email: \_\_\_\_\_

**FORMAT:** Package: YES  NO

Guest Numbers: \_\_\_\_\_

Marriage Ceremony: \_\_\_\_\_ Location: \_\_\_\_\_

Arrival Time At Fairway Lodge: \_\_\_\_\_

Guests Seated: \_\_\_\_\_

Finger Food: \_\_\_\_\_ Buffet To Commence: \_\_\_\_\_

Speeches: Before Dinner  After Dinner

Bar: Beers  Sparkling Wines  Still White / Red Wines

Wedding Cake: \_\_\_\_\_

Serviette Colour: \_\_\_\_\_

Flowers By: \_\_\_\_\_ Music By: \_\_\_\_\_

Bridal Table: Supper: YES  NO

Other Tables: \_\_\_\_\_

Menu Selection: \_\_\_\_\_ Changes: \_\_\_\_\_